**Promise Academy (PA) Board of Directors Meeting Minutes**

**Meeting Details –** Monday, September 23, 2024, 10:00 am, Nagel Center Building 1 Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 10:17 am
2. Attendees:
   * Scott Curtis, Chair
   * Kim Thomas, Treasurer
   * Terry Self, Director

* Leslie Babbel, Director
  + Rick Hale, PA School Leader, Guest
  + Annie Edwards, BLUUM, Guest
* Bernadette DeVito, Idaho Youth Ranch staff, Guest

**Mission Moment**

* School Leader Hale shared about some recent success stories with students, including several who have recently graduated from the program. These students are now enrolled in their home districts and Promise Academy has successfully transferred their records and credits. At least two additional students will discharge in October and these students have expressed interest in staying on at Promise Academy as day students.

**Approval of Minutes from 8/26/24 PA Board Meeting**

* + Director Thomas moved to approve the Minutes of the Board’s 8/26/24 meeting with one edit (fix typo “CRH&R” on page 2); Director Self seconded the motion; the motion was approved unanimously.

**Approval of Agenda for 9/23/24 PA Board Meeting**

* + Director Thomas moved to approve the 9/23/24 meeting agenda with one change (making the School Leader Update the second new business item); Director Babbel seconded the motion; the motion was approved unanimously.

**Old Business**

Update on Promise Academy Board Director Training – Scott Curtis

Chair Curtis led a brief discussion of training options and preferences, including the possibility of attending the state conference and/or hiring an approved trainer. The training could be delivered within or outside of a board meeting. Any such training should be posted but does not need to be an open meeting. Curtis reminded the group that the state will reimburse up to $6600 per year for board/administrator training as long as the training focuses on one or more of the identified topics and is delivered by an approved trainer. The Promise Academy directors have rated finance as the top priority topic, followed by board policies, and ethics. It was decided that the training would be held in person, ideally at Promise Academy, and would be 3 – 4 hours in length.

Next steps: Annie Edwards will check to see if the state reimburses for food costs, or just the cost of the training itself. School Leader Hale indicated his willingness to help coordinate the process of identifying/arranging the training.

**New Business**

1. Review & Approval of August Promise Academy Financials – Annie Edwards and Rick Hale

* Ms. Edwards reviewed the August financials, noting that the State distributed an advanced payment of $38,000 in August. In February, and again in May and July, the State will use actual enrollment data for any additional payments. The budget will be amended in the spring to reflect the fact that PA no longer has a special education teacher as an employee, with the special education function being performed by a contractor. The budgeted Special Education funds will be reallocated to regular teachers’ salaries, covering the salary expense for the recently hired math teacher. Ms. Edwards also reviewed payroll and expenditure information for August. Director Thomas moved to approve the financial statements and check registers for August; Director Babbel seconded the motion; the motion was approved unanimously.

1. School Leader Update – Rick Hale

* School Leader Hale reported that Promise Academy is presently serving 16 students, and 5 additional students are on the waiting list. There is one planned discharge this week and another expected in a few weeks. We told the State that we would be at 20 students in September.
* Hale reported that Mr. Beier (new math teacher) is doing really well.
* Director Babbel asked how it is determined that a student is ready for discharge. Hale responded that the RCH&R determines readiness for discharge when a youth has met their treatment goals.

1. Executive Session

Director Thomas moved to go into Executive Session at 10:40 am; Director Babbel seconded the motion; the motion was approved unanimously.

**Other Items:** none

**Adjournment –** The meeting was adjourned at \_\_\_\_ ??