**Promise Academy Board of Directors Meeting Minutes**

**Meeting Details -** Monday, June 5, 2023, 9:00 am, Nagel Center Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair called the meeting to order at 9:03 am
2. Attendees:
	* Scott Curtis, Chair
	* Rick Alis, Vice Chair & Secretary
	* Kim Thomas, Treasurer
	* Rick Hale, Promise Academy School Director, Guest
	* Deborah Imbrogno, Executive Director, Residential Center for Healing & Resilience, Guest
	* Camille Andersen, Chief People Officer, Idaho Youth Ranch, Guest

**Approval of Minutes from 5/15/23 meeting**

* + Director Thomas moved to approve the Minutes of the Board’s 5/15/23 meeting; Director Alis seconded the motion; the motion was approved unanimously.

**Approval of Agenda for today’s meeting**

* + Director Thomas moved to approve the agenda; Director Alis seconded the motion; the motion was approved unanimously.

**Old Business** – **Review & Approval of Additional School Policies**

* The Board reviewed and approved the following school policies:
* 4300 – Overtime Pay – Classified Employees
* 4500 – Criminal History Check – Enhanced Background
* 4600 – Employee Arrest or Conviction - Reporting
* 4800 – Drug and Alcohol-Free Workplace
* 4900 – Professional Codes and Standards
* 4910 – Professional Employees
* 4920 – Public Retirement System (PERSI)
* 4930 – Family Medical Leave Act (FMLA)
* 4950 – Jury Duty
* Approval of the following school policies was deferred pending completion of further editing:
* 4700 – Discrimination, Harassment, and Retaliation.
* 4940 – Military Leave
* 4960 – Grievance/Universal Grievance Procedure

**New Business**

1. Review and approval of purchase of Epson classroom projectors
* Rick Hale informed the Board that this purchase will be made with funds provided by BLUUM, and that the total cost of the six (6) projectors ($12,628.60) was below the $15,000 budget figure submitted to and approved by BLUUM.
	+ Director Thomas moved to approve this purchase, subject to determination by Hale that the unused funds could be put to another, more beneficial use. If not, then the unused funds would be used to purchase two (2) spare projectors; Director Alis seconded the motion; the motion was approved unanimously.

2. Review of Promise Academy Employee Benefits Proposal

* + Idaho Youth Ranch Chief People Officer Camille Andersen presented information and a proposal for benefits for Promise Academy employees.
	+ Directors to review the information provided.
	+ Andersen to do some additional research and provide information to the Board.

Due to a prior appointment, Chair Curtis left the meeting at 10:00am. Director/Vice Chair Alis took over as Chair for the remainder of the meeting

3. Administrative Authority of School Leader – Scott Curtis

* + Due to time constraints, this topic was deferred to the next meeting of the Board.

4. Process for Appointment of New Board Members – Scott Curtis

* + Due to time constraints, this topic was deferred to the next meeting of the Board.

**Other Items:** None.

**Adjournment**

* The meeting was adjourned at 10:12 am.