**Promise Academy Board of Directors Meeting Minutes**

**Meeting Details –** Thursday, December 21, 2023, 10:30 am, Nagel Center 2nd Floor Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Minutes**

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 10:30 am
2. Attendees:
   * Scott Curtis, Chair
   * Kim Thomas, Treasurer
   * Terry Self, Director
   * Rick Hale, Promise Academy School Leader, Guest
   * Annie Edwards, BLUUM, Guest
   * Cory Campbell, BLUUM, Guest

**Approval of Minutes from 11/27/23 Promise Academy Board Meeting**

* + Director Thomas moved to approve the Minutes of the Board’s 11/27/23 meeting; Director Self seconded the motion; the motion was approved unanimously.

**Approval of Agenda for 12/21/23 Promise Academy Board Meeting**

* + Hale requested a School Leader Board Update be added to the agenda.
  + Director Thomas moved to approve the agenda with the requested addition; Director Self seconded the motion; the motion was approved unanimously.

**Old Business:**

**New Business**

* 1. Review of November Promise Academy Expense and Financial Reports – Rick Hale/Annie Edwards
  + Hale/Edwards reviewed the November expense and financial reports.
    - November reflects the state reimbursement reviewed at the last meeting.
    - Hale/Edwards/Thomas to bring to January board meeting a forecast of FY24 and how that will impact cash flow for FY25.
  + Director Thomas moved that the Board approve the November expense report; Director Self seconded the motion; the motion passed unanimously.
  + Director Thomas moved that the Board approve the November financial report; Director Self seconded the motion; the motion passed unanimously.

1. Hale provided School Leader update to the board.
   * Assessments of youth at intake as compared to current showed growth for all students in Math and Language Arts. The youth that has been at the school the longest showed a two grade level improvement in Math.
   * Hale reported that current staffing is prepared to teach 30-35 youth. He believes over that number will require an additional teacher.
     + Hale reported he has a Math teacher who previously worked with available now that he would like to consider.
     + Hale is to bring a full occupancy pro forma to the January board meeting for review with the board.
     + There was discussion about Charter School Certification which has a cost of $75 and filing with the state which allows charter school teachers to teach outside of their certification. All but one teacher currently have that Charter School Certification but Hale intends to get it for all teachers.
   * Hale reported this is the last week prior to the winter break and school resumes 1/3/24.

**Other Items:** None.

**Adjournment –** The meeting was adjourned at 11:00 am.