**Revised Promise Academy (PA) Board of Directors Meeting Minutes**

**Meeting Details –** Monday, October 28, 2024, 10:00 am, Nagel Center Building 1 Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 10:12 am
2. Attendees:
	* Scott Curtis, Chair
	* Rick Alis, Secretary
	* Kim Thomas, Treasurer
	* Terry Self, Director
* Leslie Babbel, Director
	+ Rick Hale, PA School Leader, Guest
	+ Annie Edwards, BLUUM, Guest
	+ Deborah Imbrogno, RCH&R Executive Director, Guest

**Mission Moment**

* School Leader Hale shared his experience at the recent Canyon County Unite for Hope Gala. He reported that it filled his cup to speak about the RCH&R and PA with many people at the event and to experience their great level of support. Hale also reported that the 18 students at PA worked together to create a dessert package to be auctioned off at the event. The students were very pleased that their creations sold for $400 at the auction.

**Approval of Minutes from 9/23/24 PA Board Meeting**

* + Director Self moved to approve the Minutes of the Board’s 9/23/24 meeting; Director Thomas seconded the motion; Director Alis noted that the minutes did not include the time the meeting was adjourned; Chair Curtis noted that the meeting adjourned at 11:00 am; with that addition the motion was approved unanimously.

**Approval of Agenda for 10/28/24 PA Board Meeting**

* + Director Alis noted that the location of the meeting was incorrectly described in the “Meeting Details” section of the agenda. This was corrected to show the meeting was held in the Conference Room of Building 1 at the Nagel Center. With that change, Director Alis moved to approve the 10/28/24 meeting agenda; Director Thomas seconded the motion; the motion was approved unanimously.

**Old Business**

1. PA Director Training
* School Leader Hale reported that he had identified potential trainers that would be available to provide financial training to the Board Directors in November, and that training could be held in one of PA’s classrooms that is not currently being used.
* Based on Board Director availability, the desired training date is Friday, December 6, 2024. Hale will coordinate with potential trainers and schedule the meeting.
* Ms. Edwards reported that PA is allowed to pay for lunch for the trainer from reimbursable training funds but cannot pay for the Board Directors’ meals from those funds. PA could possibly pay for Director’s’ meals during training from general funds.

**New Business**

1. Review & Approval of September Promise Academy Financials – Annie Edwards and Rick Hale
* Ms. Edwards reviewed the September financials, noting that the only significant expenditures were for payroll, and that this is typical for the beginning of the school year. Edwards reported that PA’s cash was in good shape, with a small payment from the State expected in November. No additional payments will be made by the State until February, and this will be when payment will be made on the basis of PA’s circumstances in the current school year. Edwards briefed that the Check Register reflected the bulk of payments were for items related to payroll, such as benefits. There were also expenditures for insurance and for the special education contractor.
* Director Thomas moved to approve the financial statement and check register for September; Director Alis seconded the motion; the motion was approved unanimously.
* Director Thomas to follow up with School Leader Hale regarding a credit card for purchasing supplies and other PA needs as they arise.
1. PA Board Report – Rick Hale
* School Leader Hale reported that Promise Academy is presently serving 18 students, with 3 of the students being day students.
* Hale reported that attendance was at 98.2%.
* Hale reported that 66.7% of the students (12) were fully engaged, participating and passing all classes. 33.3% of the students (6) were partially engaged in class (less than full participation in one or more classes).
* Hale reported that both teacher and student engagement observations had been completed as required.
* Hale reported that all teaching staff have been certified or re-certified. Hale has completed required training in the Danielson model for observation and evaluation of teachers. The PA teachers have been trained on response to intervention steps for student data collection and progress monitoring.
1. Executive Session
* Director Alis moved that the Board go into Executive Session; Director Thomas seconded the motion; the motion was approved unanimously; the Board entered Executive Session at 10:39 a.m.
* Director Alis moved that the Board exit Executive Session; Director Thomas seconded the motion; the motion was approved unanimously; the Board exited Executive Session at 10:52 a.m.
* The Board’s performance evaluation of School Leader Hale is completed and will be placed in Mr. Hale’s Idaho Youth Ranch personnel file.

**Other Items:** None

**Adjournment**

* Director Thomas moved to adjourn the meeting; Director Alis seconded the motion; the motion was approved unanimously; the meeting was adjourned at 10:52 a.m.